



DIRECT DEPOSIT AUTHORIZATON

ProSearch is pleased to offer you the convenience of direct deposit of your paycheck into a checking or statement savings account on payday. You may either email your completed form to payroll@prosearch.com or fax to: 1-866-535-8176.

Please complete this form and **ATTACH A COPY OF A VOIDED CHECK**. Please use one form for each account you wish to deposit the funds to:

EMPLOYEE _____

BANK NAME _____

LOCATION _____

STATEMENT SAVINGS ACCOUNT

CHECKING ACCOUNT

ROUTING NUMBER _____
(9DIGIT NUMBER IN FRONT OF YOUR CHECKING ACCOUNT NUMBER)

ACCOUNT NUMBER _____

AMOUNT OF DEPOSIT(check one)

FLAT AMOUNT \$ _____

NET (entire check after deductions)

Please read and sign below. ProSearch will not begin to send funds without a signature.

It is my responsibility to verify deposits on a per pay period basis before writing checks against these funds. I understand that ProSearch is not responsible for bank errors or bank fees.

I further authorize adjusting entries to be made as they are required.

DATE _____

SIGNATURE _____